



Bacchus Marsh  
Grammar

# REGISTRATION OF INTEREST FOR ENROLMENT

# ELC

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# ELC REGISTRATION OF INTEREST FOR ENROLMENT



Bacchus Marsh  
Grammar

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Early Learning Centre

This application and information collected is solely for the purpose of registering interest in a position at Bacchus Marsh Grammar, Early Learning Centre, Woodlea and/or the Bacchus Marsh Grammar School (School).

**Please note:**

There are limited vacancies available at the Bacchus Marsh Grammar, Early Learning Centre, Woodlea and the School. This form does not guarantee an offer of an interview or an offer of a position at either facility.

This Registration of Interest for Enrolment form will only be processed upon receipt of confirmation that the online Registration of Interest for the School has been completed, and payment of the administration fee made, in respect of the child named in this form.

**Please return this Registration of Interest for Enrolment (email or mail) to:**

*Director of Early Learning Centre, Woodlea*  
111 Frontier Avenue, Aintree VIC 3336  
E: [elcadmissions@bmg.vic.edu.au](mailto:elcadmissions@bmg.vic.edu.au)

**For further information:**

*Director of Early Learning Centre, Woodlea*

**Bacchus Marsh Grammar**  
Early Learning Centre, Woodlea  
111 Frontier Ave, Aintree VIC 3336  
P: 5366 4999  
E: [woodleaclc@bmg.vic.edu.au](mailto:woodleaclc@bmg.vic.edu.au)  
[www.bmg.vic.edu.au](http://www.bmg.vic.edu.au)

ABN: 24 128 531 078  
Provider No: PR 4008621  
Service No: SE 4002 1054

## PROGRAM OPTIONS

Please tick desired entry level and year in which you wish to register your interest in enrolment at Bacchus Marsh Grammar, Early Learning Centre.

|                                                                                                                                                                                                                                                                                   |                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <input type="radio"/> <b>3 – 4-year old Pre-Kinder Program (3 years old by 1st January in the year of attendance)</b><br>Enrolments are for 3, 4 and 5 days a week, 48 weeks per year. Priority will be given to children who turn 3 years of age by 1st of January of enrolment. | Entry year of attendance:<br><input type="text"/> |
| <input type="radio"/> <b>4 – 5-year old Kindergarten Program (4 years old by 30th April in the year of attendance)</b><br>Enrolments are for 3, 4 and 5 days a week, 48 weeks per year. Children will be enrolled for 48 weeks per year.                                          | Entry year of attendance:<br><input type="text"/> |

Days Preferred (please tick): ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Minimum 3 days

The Online Prep Registration of Interest must be completed <https://www.bmg.vic.edu.au/admissions/apply-forschool/> prior to submitting the ELC Registration of Interest Form.

## CHILD DETAILS

Student Surname

Student Given Name

Address

Preferred Name

Gender ☐ Male ☐ Female

Date of Birth\*

*\*Please provide a copy of Birth Certificate with this form.*

Country of Birth

Nationality/  
Cultural Background

Cultural Religions/  
Special Consideration

Is the child of Aboriginal or Torres Strait Islander origin? ☐ Yes ☐ No

Child additional needs (i.e. Physical, Emotional, Intellectual)

Is your child's immunisation\*\* up to date? ☐ Yes ☐ No

*\*\*Please provide a copy of your child's immunisation statement.*

Is your child accessing the following services?

☐ Speech Therapy
 ☐ Occupational Therapy
 ☐ NDIS
 ☐ Psychologist
 ☐ Pediatrician
 ☐ Other

Positions in Family: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Medical Conditions: ☐ Anaphylaxis ☐ Asthma ☐ Diabetes

☐ Other:

## SIBLINGS DETAILS

|    | Name of Siblings | Age | ELC                   | BMG                   |                       |                       |
|----|------------------|-----|-----------------------|-----------------------|-----------------------|-----------------------|
|    |                  |     |                       | Maddingley            | Woodlea               | Other                 |
| 1. |                  |     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. |                  |     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. |                  |     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. |                  |     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Parent an Old Collegian of BMG ☐ Yes ☐ No

Parent a Staff Member ☐ Yes ☐ No

Current Early Childhood Education Centre/Kindergarten attending:

## PARENT/GUARDIAN DETAILS

| Parent or Guardian 1  |  | Parent or Guardian 2  |  |
|-----------------------|--|-----------------------|--|
| Surname               |  | Surname               |  |
| First Name            |  | First Name            |  |
| Relationship to Child |  | Relationship to Child |  |
| Home Address          |  | Home Address          |  |
| Postcode              |  | Postcode              |  |
| Mobile                |  | Mobile                |  |
| Work Phone            |  | Work Phone            |  |
| Home Phone            |  | Home Phone            |  |
| Email                 |  | Email                 |  |
| Occupation            |  | Occupation            |  |

## DECLARATION

I/We, \_\_\_\_\_ (print full name/s), a person/s with parental responsibility of the child referred to in this application form (Reg.161).

- Declare that the information provided for the purpose of this application is true and correct and that I/we undertake to immediately inform Bacchus Marsh Grammar Early Learning Centre, Woodlea in the event of any change to this information.
- Understand that this is a Registration of Interest for Enrolment and that I/We will be contacted if our application is approved to proceed to the next phase of the enrolment process.
- This application does not guarantee a place at either Bacchus Marsh Grammar, Early Learning Centre, Woodlea or the School.

## PRIVACY COLLECTION NOTICE

Please be aware that upon confirmation of enrolment of the child, any personal information collected in this form and during enrolment will be provided to the following companies (who are bound by the Privacy and Data Protection Act 2014 (Victoria) ("the Act") to assist with the functions, activities and services Bacchus Marsh Grammar, Early Learning Centre or the School:

**Xplor-Child Care Subsidy/Management Platform**  
**Bacchus Marsh Grammar School**  
**Australia Government**  
**Department of Education**  
**Services Australia**  
**1Place Childcare**

Under the Act Bacchus Marsh Grammar is required to provide you with certain information as to how we protect your privacy and how we comply with the requirements of the Act and the 13 Australian Privacy Principles (APP's). This information is set out in our Privacy Policy which is available on the Bacchus Marsh Grammar public website ([www.bmg.vic.edu.au](http://www.bmg.vic.edu.au)) and also available upon request in hard copy from the Bacchus Marsh Grammar office.

Our Privacy Policy describes:

- who we collect information from;
- the types of personal information collected and held by us;
- how this information is collected and held;
- the purposes for which your personal information is collected, held, used and disclosed;
- how you can gain access to your personal information and seek its correction;
- how you may complain or inquire about our collection, handling, use or disclosure of your personal information and how that complaint or inquiry will be handled; and
- whether we are likely to disclose your personal information to any overseas recipients.

We strongly recommend that you read our Privacy Policy and if you have any queries with respect to its content you should contact the Approved Provider/Nominated Supervisor at [woodleaeccl@bmg.vic.edu.au](mailto:woodleaeccl@bmg.vic.edu.au) or Bacchus Marsh Grammar Privacy Officer at [privacy@bmg.vic.edu.au](mailto:privacy@bmg.vic.edu.au).

Information on this form is true and correct at the time of submission:

Parent / Guardian 1 (please sign):

Date:

Parent / Guardian 2 (please sign):

Date: