



BACCHUS MARSH GRAMMAR ENROLMENT AGREEMENT

Privacy Collection Notice

Please be aware that your personal information may be provided to external providers (who are bound by the Privacy and Data Protection Act 2014 (Victoria) ("the Act")) to assist with the functions and activities of the School. Please refer to the School's Privacy Policy for further information.

Under the Act Bacchus Marsh Grammar is required to provide you with certain information as to how we protect your privacy and how we comply with the requirements of the Act and the 13 Australian Privacy Principles (APP's). This information is set out in our Privacy Policy which is available on the Bacchus Marsh Grammar public website (www.bmg.vic.edu.au) and also available upon request in hard copy from the Bacchus Marsh Grammar office.

Our Privacy Policy describes:

- who we collect information from;
- the types of personal information collected and held by us;
- how this information is collected and held;
- the purposes for which your personal information is collected, held, used and disclosed;
- how you can gain access to your personal information and seek its correction;
- how you may complain or inquire about our collection, handling, use or disclosure of your personal information and how that complaint or inquiry will be handled; and
- whether we are likely to disclose your personal information to any overseas recipients.

We strongly recommend that you read our Privacy Policy and if you have any queries with respect to its content you should contact the Bacchus Marsh Grammar Privacy Officer at privacy@bmg.vic.edu.au.

Please return this completed Enrolment Agreement, together with the Enrolment Fee to the address noted below within seven (7) days of receiving a Letter of Offer.

The Student's enrolment at Bacchus Marsh Grammar (School) will not be processed until the completed Enrolment Agreement and Enrolment Fee is provided. The Enrolment Fee is non-refundable and non-transferable.

STUDENT DETAILS

Full Name of Student: _____

Entry Level and Year: _____

Gender: _____

Date of birth: _____ / _____ / _____

Siblings at the School (if any):

Full Name & Year Level: _____

CUSTODY ARRANGEMENTS

Are there any Custody or Court Orders applicable to this Student? Y/N

If YES, please provide a brief summary (and attach a copy to this Agreement)

MEDICAL CONDITIONS

Does the Student suffer from any medical conditions that the School should be made aware of?
Y/N?

If YES, please provide a brief summary (and attach a copy of any medical reports or supporting documentation to this Agreement)

PARENT DETAILS

Parent / Guardian 1

Surname: _____

Given Names: _____

Relationship to Student: _____

Email Address: _____

Residential Address: _____

Suburb: _____ Post Code _____

Occupation: _____

Main language spoken at home: _____

What is the highest year of Primary or Secondary School Parent/Guardian 1 has completed? For persons who have never attended school, mark Year 9 or equivalent below. (Tick one box).

- Year 12 or Equivalent
- Year 11 or Equivalent
- Year 10 or Equivalent
- Year 9 or Equivalent

What is the highest level of tertiary qualifications Parent/ Guardian 1 has completed? (Tick one box)

- Bachelor degree or above
- Advanced Diploma / Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

Parent / Guardian 2

Surname: _____

Given Names: _____

Relationship to Student: _____

Email Address: _____

Residential Address: _____

Suburb: _____ Post Code _____

Occupation: _____

Main language spoken at home: _____

What is the highest year of Primary or Secondary School Parent/ Guardian 2 has completed? For persons who have never attended school, mark Year 9 or equivalent below.
(Tick one box).

- Year 12 or Equivalent
- Year 11 or Equivalent
- Year 10 or Equivalent
- Year 9 or Equivalent

What is the highest level of tertiary qualifications Parent/Guardian 2 has completed?

(Tick one box)

- Bachelor degree or above
- Advanced Diploma / Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

IMPORTANT NOTICE

This Enrolment Agreement, together with the Conditions of Enrolment, will be legally binding upon you from the date of signing, your acceptance of educational services, or your child/children's attendance at the School, whichever occurs earlier.

By signing this Enrolment Agreement, you agree that:

1. You have read the *Conditions of Enrolment* accompanying this Enrolment Agreement and jointly and severally agree to be bound by them.
2. Subject to the Student's acceptance into the School, this Enrolment Agreement and the *Conditions of Enrolment* will constitute a legally enforceable agreement between you and the School for education services provided to the Student (as outlined in the *School Prospectus*).
3. Pursuant to the *Conditions of Enrolment*, you will pay the fees in accordance with the annual *Fee Schedule* available on the School's website, and otherwise as determined by the School from time to time.
4. The information provided by you in this Enrolment Agreement is complete and accurate in every particular.
5. You have had the opportunity to review the School Rules and Policies including the annual *Business Notice* available to view on the School Website (<https://www.bmg.vic.edu.au/>).
6. If applicable, you agree that by returning or otherwise transmitting this agreement electronically it has the same status as if you had signed it.

[Parent/Guardian 1 Name]

[Parent/Guardian 2 Name]

Signature of Parent/Guardian 1

Date: / /

Signature of Parent/Guardian 2:

Date: / /

OFFICE USE ONLY:

Enrolment Number: _____ Receipt Number: _____ Date: _____



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Confirmation of Enrolment Fee* (\$440.00)

*The Enrolment Fee will not be charged if you have a currently enrolled child at Bacchus Marsh Grammar prior to 24/08/2018 and who will remain enrolled next year. Refer to the Enrolment Policy.

Please Debit My

Mastercard

Visa Card

Cardholder's Name: _____ Signature: _____

Cardholders's No.

Expiry Date:

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CCV:

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