

Registration of Interest for Enrolment



Bacchus Marsh Grammar

Early Learning Centre



Please return this Registration of Interest for Enrolment (email or mail) to:

Kerry Osborn
Director of Early Learning Centre, Woodlea
111 Frontier Avenue, Aintree VIC 3336
E woodleaelc@bmg.vic.edu.au

For further information:

Kerry Osborn
Director of Early Learning Centre, Woodlea

Bacchus Marsh Grammar
Early Learning Centre, Woodlea
111 Frontier Ave, Aintree VIC 3336
T 5366 4999
E woodleaelc@bmg.vic.edu.au
W www.bmg.vic.edu.au

ABN: 24 128 531 078

Provider No: PR 4008621
Service No: SE 4002 1054
Email: woodleaelc@bmg.vic.edu.au
Website: www.bmg.vic.edu.au

Registration of Interest for Enrolment

This application and information collected is solely for the purpose of registering interest in a position at Bacchus Marsh Grammar, Early Learning Centre, Woodlea and/or the Bacchus Marsh Grammar School (School).

Please note: There are limited vacancies available at the Bacchus Marsh Grammar, Early Learning Centre, Woodlea and the School.

This form does not guarantee an offer of an interview or an offer of a position at either facility.

This Registration of Interest for Enrolment form will only be processed upon receipt of confirmation that the online Registration of Interest for the School has been completed, and payment of the administration fee made, in respect of the child named in this form.

Program Options

Please tick desired entry level and year in which you wish to register your interest in enrolment at Bacchus Marsh Grammar, Early Learning Centre.

☐ 3 – 4-year old Pre-Kinder Program (3 years old by 1st January in the year of attendance)

Enrolments are for 3,4 and 5 days a week, 48 weeks per year. Priority will be given to children who turn 3 years of age by 1st of January of enrolment.

Entry year of attendance: _____

☐ 4 – 5-year old Kindergarten Program (4 years old by 30th April in the year of attendance)

Enrolments are for 3,4 and 5 days a week, 48 weeks per year.

Children will be enrolled for 48 weeks per year

Entry year of attendance: _____

Days Preferred: (please tick): Minimum 3 days: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

☐ **The Online Prep Registration Of Interest must be completed** <https://www.bmg.vic.edu.au/enrolments/how-to-enrol/> **prior to submitting the ELC Registration Of Interest Form**

Child Details

Student Surname _____

Student Given Name (s) _____

Address _____

Preferred Name _____

Gender ☐ Male ☐ Female

Date of Birth _____

[Please provide a copy of Birth Certificate with this form](#)

Country of Birth _____

Nationality/Cultural Background _____

Cultural Religions / Special Considerations _____

Is the child of Aboriginal or Torres Strait Islander origin

☐ Yes ☐ No

Child additional needs (i.e. Physical, Emotional, Intellectual)

Is your child's immunisation up to date? Yes ☐ No ☐

[Please provide a copy of your child's immunisation statement](#)

Is your child accessing the following services?

☐ Speech Therapy ☐ Occupational Therapy ☐ NDIS

☐ Psychologist ☐ Pediatrician ☐ Other

Position in Family ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Medical Conditions:

☐ Anaphylaxis

☐ Asthma

☐ Diabetes

☐ Other: _____

Siblings Details

| Name of Siblings | Age | ELC | BMG | Other | |
|------------------|-------|--------------------------|--------------------------|--------------------------|--------------------------|
| | | | | Maddingly | Woodlea |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Parent an Old Collegian of BMG – Yes ☐ No ☐
Parent a Staff Member – Yes ☐ No ☐

Current Early Childhood Education Centre / Kindergarten attending:

Parent or Guardian 1

Preferred Title (Please Circle) Dr/Mr/Mrs/Miss/Ms

Surname _____

First Name _____

Relationship to Child _____

Home Address _____

Post Code _____

Mobile _____

Work Phone _____ Home Phone _____

Email _____

Occupation _____

Parent or Guardian 2

Preferred Title (Please Circle) Dr/Mr/Mrs/Miss/Ms

Surname _____

First Name _____

Relationship to Child _____

Home Address _____

Post Code _____

Mobile _____

Work Phone _____ Home Phone _____

Email _____

Occupation _____

Declaration (both Parents/Guardians to sign where applicable)

I/We, _____ (print full name/s), a person/s with parental responsibility of the child referred to in this application form (Reg.161).

- Declare that the information provided for the purpose of this application is true and correct and that I/we undertake to immediately inform Bacchus Marsh Grammar Early Learning Centre, Woodlea in the event of any change to this information.
- Understand that this is a Registration of Interest for Enrolment and that I/We will be contacted if our application is approved to proceed to the next phase of the enrolment process.
- This application does **not guarantee** a place at either Bacchus Marsh Grammar, Early Learning Centre, Woodlea or the School.

Privacy Collection Notice

Please be aware that upon confirmation of enrolment of the child, any personal information collected in this form and during enrolment will be provided to the following companies (who are bound by the Privacy and Data Protection Act 2014 (Victoria) ("the Act") to assist with the functions, activities and services Bacchus Marsh Grammar, Early Learning Centre or the School:

Xplor- Child Care Subsidy/Management Platform
Bacchus Marsh Grammar School

Under the Act Bacchus Marsh Grammar is required to provide you with certain information as to how we protect your privacy and how we comply with the requirements of the Act and the 13 Australian Privacy Principles (APP's). This information is set out in our Privacy Policy which is available on the Bacchus Marsh Grammar public website (www.bmg.vic.edu.au) and also available upon request in hard copy from the Bacchus Marsh Grammar office.

Our Privacy Policy describes:

- who we collect information from;
- the types of personal information collected and held by us;
- how this information is collected and held;
- the purposes for which your personal information is collected, held, used and disclosed;
- how you can gain access to your personal information and seek its correction;
- how you may complain or inquire about our collection, handling, use or disclosure of your personal information and how that complaint or inquiry will be handled; and
- whether we are likely to disclose your personal information to any overseas recipients.

We strongly recommend that you read our Privacy Policy and if you have any queries with respect to its content you should contact the Approved Provider/Nominated Supervisor at woodleaec@bmg.vic.edu.au or Bacchus Marsh Grammar Privacy Officer at privacy@bmg.vic.edu.au.

Information on this form is true and correct at the time of submission:

Parent/Guardian (please sign): _____ Date: _____

Parent/Guardian (please sign): _____ Date: _____

