



Doctrina Vitae

Bacchus Marsh
Grammar

School Board Policy

Governance

School Uniform and Dress Code Policy

Approved by the School Board 14 August 2019



School Uniform and Dress Code Policy

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School Uniform and Dress Code Policy

1 Introduction

- 1.1.1 Wearing of the school uniform is compulsory for all students. The reputation of the School is enhanced by the appearance of students in public and the pride with which the uniform is worn. The School Uniform and Dress Code takes precedence over a student's individual preferences.
- 1.1.2 All students who are not in correct uniform need to have a signed note in their school diary from a parent/guardian explaining the reason. A note shall not be regarded as sufficient explanation for continued variation to the School Uniform and Dress Code.
- 1.1.3 Students in Years 7 to 12 will be issued with a Uniform Pass at the beginning of the day by the Deputy Principal and should attend reception for this to be arranged.

2 School Uniform

- 2.1.1 Items marked with ## constitute core uniform items for a student of any gender

2.2 School Logo

For all students commencing their first year of enrolment at the School from 2017, all school uniform items must include the current school logo as below:



2.3 School Colours

- 2.3.1 The School Colours are black, gold, white and blue.

2.4 2.3 Girls' Uniform

2.4.1 Full School Uniform

- BMG jumper ##;
- BMG Blazer (Years 5-12) ##;
- Long sleeve gold shirt with logo ##;
- BMG cross-over tie (Junior School);
- BMG tie or leadership/designated award tie ##;
- BMG grey trousers ##;
- BMG check trousers;
- BMG kilt (Years 3 – 12) (knee length) with plain black tights or knee length plain black socks (the hem of the kilt must be below the top of the sock);
- BMG tunic (Years P-3) (knee length) with plain black tights or knee length plain black socks (the hem of the tunic must be below the top of the sock);
- Plain black socks with trousers (grey or check) ##; and
- Plain black lace up, buckle or velcro (Junior School only) school shoes (boots or ballet style shoes not permitted).

2.5 Summer Uniform

- BMG jumper ##;
- BMG Blazer (Years 5 - 12) ##;
- BMG short sleeve open-neck shirt with BMG logo ##;



- BMG grey summer shorts ##;
- BMG cotton dress (knee length);
- Black BMG socks (ankle or knee high) with stripe to be worn with shorts ##;
- White BMG socks (ankle or knee high) with stripe to be worn with dress;
- Plain black lace up, buckle or velcro (Junior School only) school shoes (boots or ballet style shoes not permitted);
- Blue BMG hat (compulsory Prep Reception-Year 6 during Terms 1 & 4) ##; OR
- BMG cap (Years 7-12 only) ##.

2.6 Jewellery, Hair & Make-up

2.6.1 Jewellery & Make-up

- Primary students are not permitted to wear jewellery for safety reasons;
- One wristwatch;
- One set of plain studs or sleepers (worn in the earlobe) only are acceptable;
- No visible necklaces;
- No rings or bracelets are to be worn;
- No eyeliner may be worn. Any students wearing obvious and excessive make-up will be asked to remove it immediately.
- Clear nail polish. Nail extensions are not permitted (e.g. Acrylic/gel); and
- Other than earrings, other body piercing must not be visible. No tongue studs to be worn. Similarly, body markings are not to be visible.

2.7 Hair

2.7.1 The following regulations regarding hair apply:

- Hair must not be shaved less than a 'number 3';
- Hair may be dyed to a 'natural' blond, brown or black only. Dyed 'white blond' is not deemed a natural colour. Hair colour to be consistent;
- Hair must be evenly or not overly graded in cut and must be off the face;
- Hair must sit naturally around and off the face; if this cannot be achieved it is to be tied or clipped back with ties or clasps in the School Colours;
- Hair clips may be used if plain and in reasonable number and are in School Colours;
- Beads in hair are not permitted;
- Single or double plaits are permitted, but not multiple small plaits;
- No extreme hairstyles are allowed. The judgement of 'extreme fashion' will lie with the Principal and Deputy Principals;
- Fringes must not obstruct student vision; and
- Any hairstyle regardless of length or style that is deemed unruly is unacceptable and considered a breach of regulations.

2.8 Boys' Uniform

2.8.1 2.4.1 Full School Uniform

- BMG jumper ##;
- BMG Blazer (Years 5-12) ##;
- Long sleeve gold shirt with logo ##;
- BMG school tie or leadership/designated award tie ##;
- BMG grey trousers ##;
- BMG or Plain black socks with trousers ##;
- Plain black lace up or velcro (Junior School only) school shoes (no boots); and
- Black belt (optional).
-

2.9 Summer Uniform

- BMG jumper ##;
- BMG blazer (Years 5-12 only) ##;
- Short-sleeved open-neck gold shirt with BMG logo ##;
- School grey trousers (with short black BMG socks); OR
- School summer shorts (worn with BMG socks) ##;
- Plain black lace up or velcro (Junior School only) shoes (no boots);
- Blue BMG hat (compulsory Prep Reception-Year 6 during Terms 1 & 4) ##; OR
- BMG cap (Year 7-12 only) ##.

2.10 Jewellery, Hair & Make-up

2.10.1 Jewellery & Make-up

- Primary students are not permitted to wear jewellery for safety reasons;
- One wristwatch;
- No visible necklaces;
- No rings or bracelets are to be worn;
- No eyeliner may be worn. Any students wearing obvious and excessive make-up will be asked to remove it immediately;
- Clear nail polish. Nail extensions are not permitted (e.g. Acrylic/gel); and
- Body piercing must not be visible. No tongue studs to be worn. Similarly, body markings are not to be visible.

2.11 Hair

2.11.1 The following regulations regarding hair apply:

- Hair must not be shaved less than a 'number 3';
- Hair may be dyed to a 'natural' blond, brown or black only. Dyed 'white blond' is not deemed a natural colour. Hair colour to be consistent;
- Hair length should be at the top of the collar;
- Hair must be even or not overly graded in cut and sit naturally around and off the face;
- Beads in hair are not permitted;
- Sideburns must not extend beyond the ear-lobe or out onto the face;
- Boys must be clean-shaven. Boys arriving at school unshaven will be directed to the Health Centre to shave, or sent home to shave before returning to class;
- No extreme hairstyles are allowed. The judgement of 'extreme fashion' will lie with the Principal and Deputy Principals;
- Fringes must not obstruct student vision; and
- Any hairstyle regardless of length or style that is deemed unruly is unacceptable and considered a breach of regulations.

2.12 2.5 Sports Uniform

- Rugby top with BMG logo or BMG half zip jumper (Prep to Year 4) or BMG full zip jacket (Years 5 to 12)##;
- Polo shirt with BMG logo##;
- BMG House polo shirt with BMG logo (Years 5 to 12)##;
- BMG track suit pants##;
- BMG black sports shorts;
- White BMG sports socks##;
- Black/yellow football socks (Richmond colours – Years 7 to 12 for specific sports);
- Mouth guard.

2.13 Miscellaneous

- BMG School Bags ##
- BMG School Anorak ##
- Clubs Uniform ## (examples: Elite sports uniform, dance uniform, equestrian uniform)

3 School Dress Code

3.1 Wearing the Full School Uniform

- 3.1.1 Full School Uniform or Summer Uniform (including blazer for students in Years 5-12) must be worn correctly to and from school and on all formal occasions, including school assemblies.
- 3.1.2 The Full School Uniform may be worn at any time of the year but is compulsory for Terms 2 and 3 during winter.
- 3.1.3 In the case of any unseasonable weather, where the forecast is above 25°C, students may choose to wear their Summer Uniform for that day. During Terms 1 and 4, Summer Uniform may be worn as an alternative to Full School Uniform.
- 3.1.4 Jumpers (Years Prep to 4) must be worn to and from school;
- 3.1.5 Blazers (Years 5 to 12) must be worn to and from school;
- 3.1.6 Where the forecast temperature is 30°C and above, the school blazer is not required to be worn.
- 3.1.7 Hats must be worn when outside during Terms 1 and 4;
- 3.1.8 Uniforms should be kept neat and tidy;
- 3.1.9 Shirts must be tucked in;
- 3.1.10 Sleeves must not be rolled up;
- 3.1.11 Ties and all buttons must be done up correctly;
- 3.1.12 Plain white T-shirts may be worn under school shirts in cold weather, with no visible motifs and must not be visible at the neckline;
- 3.1.13 No under garments should be visible;
- 3.1.14 Scarves may be worn provided that they are in School Colours;
- 3.1.15 No scarves, gloves, hats or school anorak are to be worn in class;
- 3.1.16 Boxer shorts should not come below dress hems;

3.2 Wearing the Sports Uniform

- 3.2.1 Hats must be worn during PE and Sport that is conducted outside during Terms 1 and 4;
- 3.2.2 School sports jumpers or jackets are not to be tied around the waist;
- 3.2.3 Long sleeve tops must not be worn under the polo top;
- 3.2.4 Years Prep–4: on designated PE days students may wear sports uniform to and from school; and
- 3.2.5 Years 5-12: Students are required to wear full school uniform to and from school each day. On sport or physical education days, students are to change into appropriate sports uniform for their scheduled class time.

3.3 Wearing Clubs Uniform

- 3.3.1 The additional uniform items for special events and classes are not part of the BMG Sports Uniform or School Uniform (e.g. Elite sports uniform, dance uniform, equestrian uniform).

3.4 School Bags

- 3.4.1 BMG school bags are part of the Full School Uniform;
- 3.4.2 Sports bags are to be used for occasions when change of clothing is required for sport or for specific school events;
- 3.4.3 Students must make themselves aware of the School's safe handling policy; and



- 3.4.4 Students should ensure that they are carrying appropriate loads in their bags in a manner that will not cause injury.

3.5 BMG School Anorak

- 3.5.1 The School Anorak may be worn over the Full School Uniform and or Summer Uniform while travelling to and from School, and outdoors on School grounds, however, it may not to be worn while in classrooms;
- 3.5.2 The School Anorak is not to be tied around the waist;
- 3.5.3 The School Anorak may be worn over the top of the blazer for added protection from the weather, but not as a replacement for the blazer; and
- 3.5.4 The Anorak may be worn over the polo top or rugby top but may not be worn while participating in sports activities.
- 3.5.5 It is preferred that only the School Anorak, and no other jackets or waterproof apparel, is worn by students in the circumstances permitted above.

3.6 Footwear

- 3.6.1 School shoes should be plain black lace up, buckle or velcro (Junior School only) school shoes (boots or ballet style shoes not permitted);
- 3.6.2 To reduce the risk of injury, skate/casual/fashion shoes are not part of the uniform, including the sports uniform;
- 3.6.3 Shoes should always be neat and polished;
- 3.6.4 Shoe laces and buckles must be done up;
- 3.6.5 Runners may only be worn when students are legitimately in Sports Uniform. They are NOT to be worn with Full School Uniform or Summer Uniform including at recess or lunch times;
- 3.6.6 It is preferred that sports runners and laces should be any one of the School Colours or any combination of these colours.

4 Consequences of a Breach of this Policy

- 4.1.1 The School Uniform and Dress Code Regulation Policy is compulsory. The School emphasises the need to comply with the requirements of this policy.
- 4.1.2 Any student found to be in breach of the requirements of this policy may be subject to disciplinary action, up to and including termination of enrolment. Students should refer to the Student Discipline Policy.

5 Request for an Exemption

The School recognises that there may be instances in which the application of the School Uniform and Dress Code may affect some students unequally. If grounds for an exemption apply, the affected student may apply to the Principal or (Deputy Principal) for an exemption as outlined below:

5.1 Grounds for an Exemption

- 5.1.1 Grounds for an exemption may exist when an aspect of the code:
- prevents a student from complying with a requirement of their religious, ethnic or cultural background
 - the student has a particular disability or health condition that requires a departure from the dress code
 - the student or the student's parents/guardians can demonstrate particular economic hardship that prevents them from complying with the dress code
- 5.1.2 Further grounds for exemption may be allowed at the Principal's discretion.

5.2 Exemption Process

- 5.2.1 The School will endeavour to follow the exemption process outlined in the table below to comply with its obligations under human rights and anti-discrimination legislation:

Stage	Description
1	<p>Parents/guardians or students approach the Principal with a written request for an exemption and the grounds upon which an exemption may be available.</p>
2	<p>The Principal:</p> <ul style="list-style-type: none"> considers the grounds for exemption explains the exemption process to the applicant guarantees that issues of a personal nature revealed to substantiate the request will be strictly confidential encourages the applicant to support their case with further evidence if required.
3	<p>The Principal seeks to negotiate a resolution that:</p> <ul style="list-style-type: none"> is acceptable to all parties may include: <ul style="list-style-type: none"> a modification of the dress requirements rather than a complete exemption granting of pastoral care or welfare assistance (for example, when the exemption is sought for economic purposes) conditions under which the exemption is allowed.
4	<p>The Principal:</p> <ul style="list-style-type: none"> grants an exemption, or provides reasons when an exemption is not granted.
5	<p>The Principal may keep a written record of the exemption request, all the decisions made and the reasons provided, which may be produced and or relied upon by the School in the event a decision is questioned.</p>

6 Review

6.1.1 This policy will be reviewed every 3 to 5 years.

7 Communication of Policy

7.1.1 The School will ensure that:

- 7.1.1.1 all students and staff are aware of this policy and associated procedures on an annual basis
- 7.1.1.2 an excerpt of the policy will be published annually in the School diary and any significant changes may be made known through;
- 7.1.1.3 the School newsletter or a letter to parents; and or
- 7.1.1.4 A current copy of the policy and regulations, including any updates or amendments, made available through the parent and student portal and the School website.

8 Authorisation

Board Document No.		
Board Document Name	School Uniform and Dress Code Policy	
Approval Authority	Chair of the School Board	
Approval Signature	<p>Moira Berry Chair of the School Board Bacchus Marsh Grammar Ltd.</p>	
Administrator	Company Secretary	Greg Gough
Approval Date	14 August 2019	
Date of Next Review	14 August 2024	To be reviewed every three to five years

9 History

Date	Amendment
26 October 2016	1. Approved by School Council version 1
1 November 2017	2. Reviewed and amended version 2
14 August 2019	3. Reviewed and changes made version 3