

Registration of Interest for Enrolment



Bacchus Marsh Grammar

Early Learning Centre

Bacchus Marsh Grammar, Early Learning Centre, Woodlea
111 Frontier Avenue, Aintree VIC 3336

T 5366 4999

ABN: 24 128 531 078

Provider No: PR 40008621

Service No: SE 4002 1054

Email: woodleaclc@bmg.vic.edu.au

Website: www.bmg.vic.edu.au



Registration of Interest for Enrolment

This application and information collected is solely for the purpose of registering interest in a position at Bacchus Marsh Grammar, Early Learning Centre, Woodlea and/or the Bacchus Marsh Grammar School (School).

Please note: There are limited vacancies available at the Bacchus Marsh Grammar, Early Learning Centre, Woodlea and the School.

This form does not guarantee an offer of an interview or an offer of a position at either facility.

This Registration of Interest for Enrolment form will only be processed upon receipt of confirmation that the online Registration of Interest for the School has been completed, and payment of the administration fee made, in respect of the child named in this form.

Entry Level

Please tick desired entry level and year in which you wish to register for enrolment at Bacchus Marsh Grammar, Early Learning Centre, Woodlea.

3 – 4-year old Pre-Kinder Program (3 years old by 1st January in the year of attendance)

4 – 5-year old Kindergarten Program (4 years old by 30th April in the year of attendance)

Days required (please tick): Minimum 3 days

Monday Tuesday Wednesday Thursday Friday

Entry year of attendance: _____ Other _____

Reason for enrolment Work Education/Study _____ No

If a place is currently unavailable, would you like to remain on our waiting list? Yes

The Online Prep Registration Of Interest must be completed <https://www.bmg.vic.edu.au/enrolments/how-to-enrol/> prior to submitting the ELC Registration Of Interest Form

Child Details

Student Surname _____

Student Given Name (s) _____

Address _____

Preferred Name _____

Gender Male Female

Child's CRN _____

Date of Birth _____

[Please provide a copy of Birth Certificate with this form](#)

Country of Birth _____

Nationality/Cultural Background _____

Cultural Religions / Special Considerations _____

Is the child of Aboriginal or Torres Strait Islander origin

Yes No

Child additional needs (i.e. Physical, Emotional, Intellectual)

Is your child's immunisation up to date? Yes No

[Please provide a copy of Immunisation with this form](#)

Is your child accessing the following services:

Speech Therapy Occupational Therapy NDIS

Psychologist Paediatrician

Other _____

Position in Family 1 2 3 4 5

Medical Conditions:

Anaphylaxis

Asthma

Diabetes

Other: _____

		ELC	BMG	Other
Names of siblings	Age	Maddingley	Woodlea	
_____	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Current Early Childhood Education Centre / Kindergarten attending:

Parent or Guardian 1

Preferred Title Dr Mrs Ms Miss Mr

Surname _____

First Name _____

Relationship to child _____

Residential Address _____

Town _____

Post Code _____

Postal Address (if different to residential) _____

Home Phone _____ Mobile _____

Work Phone _____

Email _____

Parent or Guardian 2

Preferred Title Dr Mrs Ms Miss Mr

Surname _____

First Name _____

Relationship to child _____

Residential Address _____

Town _____

Post Code _____

Postal Address (if different to residential) _____

Home Phone _____ Mobile _____

Work Phone _____

Email _____

Declaration (both Parents/Guardians to sign where applicable)

I/We, _____ (print full name/s), a person/s with parental responsibility of the child referred to in this application form (Reg.161).

- Declare that the information provided for the purpose of this application is true and correct and that I/we undertake to immediately inform Bacchus Marsh Grammar Early Learning Centre, Woodlea in the event of any change to this information.
- Understand that this is a Registration of Interest for Enrolment and that I/We will be contacted if our application is approved to proceed to the next phase of the enrolment process.
- This application does **not guarantee** a place at either Bacchus Marsh Grammar, Early Learning Centre, Woodlea or the School.

Privacy Collection Notice

Please be aware that upon confirmation of enrolment of the child, any personal information collected in this form and during enrolment will be provided to the following companies (who are bound by the Privacy and Data Protection Act 2014 (Victoria) ("the Act") to assist with the functions, activities and services Bacchus Marsh Grammar, Early Learning Centre or the School:

Xplor- Child Care Subsidy/Management Platform
Bacchus Marsh Grammar School

Under the Act Bacchus Marsh Grammar is required to provide you with certain information as to how we protect your privacy and how we comply with the requirements of the Act and the 13 Australian Privacy Principles (APP's). This information is set out in our Privacy Policy which is available on the Bacchus Marsh Grammar public website (www.bmg.vic.edu.au) and also available upon request in hard copy from the Bacchus Marsh Grammar office.

Our Privacy Policy describes:

- who we collect information from;
- the types of personal information collected and held by us;
- how this information is collected and held;
- the purposes for which your personal information is collected, held, used and disclosed;
- how you can gain access to your personal information and seek its correction;
- how you may complain or inquire about our collection, handling, use or disclosure of your personal information and how that complaint or inquiry will be handled; and
- whether we are likely to disclose your personal information to any overseas recipients.

We strongly recommend that you read our Privacy Policy and if you have any queries with respect to its content you should contact the Approved Provider/Nominated Supervisor at woodleaec@bmg.vic.edu.au or Bacchus Marsh Grammar Privacy Officer at privacy@bmg.vic.edu.au.

Information on this form is true and correct at the time of submission:

Parent/Guardian (please sign): _____ Date: _____

Parent/Guardian (please sign): _____ Date: _____

Please return this Registration of Interest for Enrolment to:

Kerry Osborn
Director of Early Learning Centre, Woodlea

111 Frontier Ave,
Aintree VIC 3336

For Further Information:

Kerry Osborn
Director of Early Learning Centre, Woodlea

Bacchus Marsh Grammar
Early Learning Centre, Woodlea
111 Frontier Ave, Aintree VIC 3336
T 5366 4999
E woodleaelc@bmg.vic.edu.au
W www.bmg.vic.edu.au

Office Use Only:

Interview Held	Child's Number
Principal	Bond Number
Deputy Principal / Head of Junior School	Application Paid Date
Director of ELC	Receipt No
Kindergarten Teacher	Bond Paid Date
Date of Offer	Receipt No