1 Statement of Context and Purpose
The Bacchus Marsh Grammar Scholarship program aims to encourage and recognise students in their pursuit of excellence. The Scholarship program is intended to provide students with the financial support to further their education as well as reward achievement and effort.

The purpose of this policy is to set out Bacchus Marsh Grammar's expectations and requirements applying to the awarding of School scholarships.

2 Application
This policy applies to all employees involved in the enrolment and scholarship functions of the school, current and prospective parents and the wider school community.

3 Reference Points/Background Papers
3.1 Legislation
• Privacy Act 1988 (Cth);
3.2 Related Policies
• Privacy Policy;
3.3 Related Procedures and Forms
• Scholarship Application Form
• Scholarship Letter of Offer
• Scholarship Agreement;

4 Policy
Each Scholarship entitles the holder to the remission of full or part tuition fees only, dependent on the scholarship. Scholarships do not cover textbooks, uniforms, excursions, technology fees, or individual subject fees.

All Scholarships will be offered for the duration of the student's enrolment at Bacchus Marsh Grammar. In order to maintain the Scholarship, students are expected to maintain high standards in both their conduct, participation in school life and their school work throughout the scholarship period. Scholarships are subject to an annual formal review by the School to consider and appraise the progress, performance and attitude of the student.

Those students who receive scholarships will have exemplary character and will share the values of our school community. These students will exhibit qualities such as integrity, leadership, initiative, care and compassion for others, and personal responsibility.
5 Scholarship Categories

5.1 Scholarship Information

5.1.1 The School Council of Bacchus Marsh Grammar offers a number of scholarships each year.

5.1.2 Each scholarship is awarded in the first instance for secondary schooling at Bacchus Marsh Grammar and to be eligible applicants must satisfy the requirements specified for each Scholarship and successfully complete a scholarship assessment.

5.1.3 Notice of scholarships being offered will be advertised on an annual basis through various publications including the School newsletter and on the School website.

5.1.4 Students considered for Scholarship offers will be asked to attend an interview with the Principal.

5.2 Year 7 Scholarships

5.2.1 Each year the following Scholarships will be awarded to students progressing into Year 7.

   a. 1 van den Hende Family Scholarship, representing a 100% discount on Tuition Fees each year for the 6 years in Senior School available only to current BMG students.

   b. 3 Academic Scholarships (John Leave Scholars Awards), with each scholarship representing a 100% discount on Tuition Fees for the 6 years in Senior School available to both current BMG students and external applicants.

   Requirements

   To apply for the Year 7 van den Hende Family Scholarship or one of the Year 7 John Leaver Scholars Awards:

   • Portfolio Application (available from the Main Administration Office)
   • Demonstrate high academic performance
   • Demonstrate exemplary school reports
   • Demonstrate the development of a skill/aptitude at the highest level in either:
     • Sport – representative at regional levels as a minimum in a chosen sport
     • Music – successful completion of AMEB Level 3 as a minimum in a chosen instrument/voice.
   • A significant ongoing time commitment with a major recognised charity or social group.
   • Demonstrated willingness to undertake a leadership role in their current school or organisation.
   • Interview with the Principal.

   Testing

   • Current Students - All current Year 6 students are tested as part of the curriculum. This testing will form part of the Scholarship Application. A separate Scholarship Test is not required.
   • New students to Bacchus Marsh Grammar - applicants are tested as a part of the formal Year 7 entrance exams conducted as part of the Year 7 enrolment process. This testing will form part of the Scholarship Application. A separate Scholarship Test is not required.

5.3 Year 9 Scholarships

5.3.1 Each year 2 van den Hende Family Scholarships will be awarded to students moving into Year 9 with each representing a 100% discount on Tuition Fees for the remaining 4 years in the Senior School.

   a. One Scholarship will be awarded to a current Bacchus Marsh Grammar Student completing Year 8

   b. One Scholarship awarded to an external candidate.
Requirements

To apply for the Year 9 van den Hende Family Scholarships the following is required:

- Portfolio Application (available from the Main Administration Office)
- Demonstrate high academic performance
- Demonstrate exemplary school reports
- Demonstrate the development of a skill/aptitude at the highest level in either:
  - Sport – representative at regional levels as a minimum in a chosen sport
  - Music – successful completion of AMEB Level 3 as a minimum in a chosen instrument/voice.
- A significant ongoing time commitment with a major recognised charity or social group.
- Demonstrated willingness to undertake a leadership role in their current school or organisation.
- Interview with the Principal.

Testing

- Current Students - All current Year 8 students are tested as part of the curriculum. This testing will be referred to as part of the Scholarship Application. A separate Scholarship Test is not required.
- New students to Bacchus Marsh Grammar - both applicants and those who have not submitted an Application for Enrolment will be required to complete a test.

5.4 Senior School Academic Achievement Scholarships

5.4.1 Awarded to the top three current Bacchus Marsh Grammar students in each year level from Year 8 to Year 11, based on academic averages, so long as they have also achieved Outstanding Effort Awards
5.4.2 Recipients will receive a Scholarship for the next school year covering 100% of Tuition Fees for one year.
5.4.3 No application form needs to be completed or payment made.
5.4.4 These Scholarships will be announced and awarded at the School’s end of year Presentation Awards.

6 Scholarship Conditions

6.1 Duration of Scholarship

6.1.1 All scholarships are offered and awarded for the duration of the student’s enrolment at the School.

6.2 Review of Scholarships

6.2.1 Scholarships will be reviewed annually with a mid-year progress review send to parents.
6.2.2 Parent will receive written correspondence throughout the process of reviewing.
6.2.3 Any scholarship recipient whose review has been unsatisfactory may have their scholarship withdrawn.
6.2.4 Any Scholarship withdrawn will not be re-offered to the recipient or any other student in the School

6.3 Commitment to BMG

6.3.1 In accepting a Scholarship, parents/guardians agree that they understand that the school has a reasonable expectation that their child will complete their education at Bacchus Marsh Grammar.
6.3.2 The school will require the full repayment of the total value of the Scholarship if students/parents do not fulfill this expectation.
Scholarship Policy

6.4 Financial Status
6.4.1 Families with overdue fees/levies (current and previous) will be ineligible to receive a scholarship.
6.4.2 Families with unpaid fees or levies in the current year may have the scholarship withdrawn unless unpaid fees are paid by the end of the relevant Term.
6.4.3 A review of fees and levies will be conducted every Term.
6.4.4 If a family has any outstanding fees/levies prior to the above, they must be on an active payment plan to reduce any outstanding amounts. Any default will result in cancellation of the scholarship for the current year.

6.5 Lodgement of Application
6.5.1 Notice of scholarships being offered will be advertised on an annual basis through various publications including the School newsletter and on the School website.
6.5.2 All applicants must lodge a Scholarship Application form and pay a Scholarship Fee as stipulated in the School Business Notice.
6.5.3 External students must also lodge an Enrolment Application Form and pay the Enrolment Application Fee along with the Scholarship application. External students who have not satisfactorily completed the application process prior to scholarship testing will not be allowed to sit the exam.

6.6 Offer of Scholarship and Scholarship Agreement
6.6.1 Successful students will receive a written offer of a Scholarship award.
6.6.2 Unsuccessful candidates will also be notified by letter as soon as possible after all offers have been made.
6.6.3 Parents/guardians of successful students are required to complete a Scholarship Agreement to confirm they agree to the terms and conditions of the Scholarship offer.
6.6.4 Scholarships are awarded at the discretion of the School and the School's decision is final.

6.7 Disclaimer
6.7.1 All Scholarships are granted or withdrawn at the discretion of the Principal.
6.7.2 Bacchus Marsh Grammar reserves the right to make changes to this policy at the school’s sole discretion.

7 Consequences of a Breach of this Policy
7.1.1 Bacchus Marsh Grammar emphasises the need to comply with the requirements of this policy.

8 Implications for practice
8.1 At Board/Principal Level
8.1.1 To properly implement this policy, Bacchus Marsh Grammar, the Board and/or the Principal must ensure:
  • that this policy is endorsed on an annual basis;
  • that copies of this policy are made available to the School community, current and prospective parents, for example on the Bacchus Marsh Grammar, myBMG parent portal and mentioned in parent communications;
  • that this policy is incorporated into the Board’s / Principal’s record of current policies;
8.2 At Other Levels

8.2.1 To properly implement this policy, all Bacchus Marsh Grammar’s employees must ensure:

- that they will abide by this policy and assist Bacchus Marsh Grammar in the implementation of this policy;
- that they notify Bacchus Marsh Grammar if an employee becomes aware of a breach of this policy.

9 Authorisation

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<td>Chairperson BMG Council</td>
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<tr>
<td>Administrator</td>
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